

# **Title I School–Level Parent and Family Engagement Policy Siskiyou Avenue Elementary School**

## **Siskiyou/Plumas Avenue School School Site Council**

**Approved: March 16, 2024**

### **2.0 Introduction**

With approval from the local governing board, Siskiyou Avenue School has developed a written Title I parent and family engagement policy with input from parents and family members of participating children. Input is gathered through family surveys, School Site Council and reviewed with the English Learner Advisory Committee, as well as, the School Site Council. The school has distributed the policy to parents and family members of children served under Title I, Part A. The Siskiyou Avenue Title 1 parent and family engagement policy is distributed annually through the student–family handbooks, enrollment packets, newsletters or as needed when updated and revised. ( EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1–4])

### **2.1 Involvement of Parents in the Title I Program**

The policy describes the means for carrying out Title I parent and family engagement requirements. (20 U.S.C. § 6318[b][1])

To involve parents and family members in the Title I program at Siskiyou Avenue School the following practices have been established:

a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school’s participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1]). At Back to School Night, Open House, School Site Council meetings, and informal meetings with the administration, parents have the opportunity to learn about the components of the Title I program and its purpose to close the achievement gap of our at–risk students. The bilingual staff assists the administrator in providing adequate notice to all parents.

b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, child care, or home visits, as such services relate to parent involvement. (20 U.S.C. § 6318[c][2]) Back to School Night, Open House, School Site Council, English Learner Advisory

Committee, and other parent meetings will be scheduled, as needed, before, during and/or after school to accommodate our parents' various schedules.

c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3]) Parents have frequent opportunities to review the school-wide Title I program, the program's effectiveness and Siskiyou Avenue's Parent Engagement Policy. School Site Council meetings will be the main venue for these conversations. Parents will be informed of the meetings and Aeries communication messages via text, email or phone.

d) The school provides parents of participating children with the following:

1. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A]) Information is provided to parents in a variety of ways at Siskiyou Avenue Elementary, which includes, but is not limited to the following:

- a. Orientation/Back-to-School Night
- b. Open House
- c. Parent Conferences
- d. School/Home Compact
- e. Family Handbook
- f. Student folder
- h. Annual surveys
- i. School Site Council Meetings
- j. Progress reports/report cards
- k. School web-site
- l. School Accountability Report Card

2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of challenging State academic standards. (20 U.S.C. § 6318[c][4][B]) Yearly the principal holds a Title I informational meeting for all parents and shares information about the program's inception, purpose and programs available to their students as well as how the dollars are spent. Teachers also provide parents with timely information on California Common Core State Content Standards and alignment with the California Preschool Learning Foundations, district-adopted and site-supplemental curriculum, state and district assessments and the proficiency levels of their students. Teachers are proactive in contacting parents when student academic concerns

arise, and provide parents with information on how they can assist their child in making adequate progress.

3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C]) Through formal parent-teacher conferences, informal requested parent meetings, Back to School Night, School Site Council, English Learner Advisory Committee, and Student Success Team (SST) meetings have many opportunities to meet and to participate in decisions relating to the education of their children.

e) If the school-wide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency. (20 U.S.C. § 6318[c][5]) Siskiyou Avenue School will submit all written documentation of parent comments that reflect the program is not satisfactory to the LEA.

## **2.2 Building Capacity for Involvement**

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds establish the practices listed below. (20 U.S.C. § 6318[e])

a) The school provides parents with assistance in understanding such topics as the State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1]) Siskiyou Avenue provides assistance to parents through parent-teacher conferences, informal parent requests, parent trainings, and through ongoing parent communication from the classroom teachers. In addition, teachers also provide parents information on standards mastery, assessment data, intervention, and how to support and monitor their child's education.

b) The school provides parents with materials to help parents work with their children to improve their children's achievement. (20 U.S.C. § 6318[e][2]) At formal meetings and events such as Student Study Teams, parent conferences, ELAC Meetings, as well as informal meetings, parents are provided with materials and training to help them work with their children to improve achievement.

c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3]) Strategies to enhance parent involvement are discussed regularly at staff meetings, grade level meetings, Student Success Team (SST) meetings and School Site Council meetings. Parent involvement strategies are integrated into our educational program.

d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4]) Appropriate roles for community organizations will be developed.

e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5]) School information, including communication about Title I programs, will be distributed in the languages spoken by the families of students in the school, as outlined in law.

f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14]) Parent involvement strategies within the School Plan for Student Achievement (SPSA) are integrated and based on parent input.

g) If the SPSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the school district. (20 U.S.C. § 6318 (g)) Parents can submit comments through the Principal or School Site Council (SSC) if they are not satisfied with the program. Those comments will be shared with the Thermalito Union Elementary School District.

### **2.3 Accessibility**

Siskiyou Avenue School, to the extent practicable, provides opportunities for the

informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f]) All parents, including parents with limited English proficiency, are provided information in an understandable format as outlined in law.

## **2.4 School-Parent Compact**

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the requirements listed below. (20 U.S.C. § 6318[d])

a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1]) All teachers utilize state adopted curriculum that addresses the California State Common Core Standards. Through the school newsletter, Aeries Communication, individual teacher communication (classroom notices, Class Dojo, etc...) and at formal and informal meetings, parents are invited and encouraged to participate in their child's education, which may include volunteering in the classroom, attending field trips and/or attending other school events (family nights, celebrations, etc...).

b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the requirements listed below. (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual

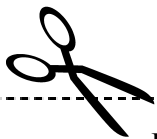
child's achievement. (20 U.S.C. § 6318[d][2][A]) Specifically, parent-teacher conferences will be held in November of each year on two separate days to accommodate parent work schedules.

2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B]) The school/teachers will provide reports as follows: daily, weekly or monthly progress reports (as needed and requested), annual Parent Conference Reports, recognition in monthly awards ceremonies, updates and student progress through apps such as Class Dojo, as well as via telephone, email, or by parent drop-in or appointment.

3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C]). We will solicit parent participation via volunteer forms at the beginning of the school year, communicate regularly with parents regarding opportunities for classroom involvement, make parents feel welcome at school, and recognize their support through various forms of communication.

4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])

- Distribute a newsletter, in the home language, to families, including those of Title I eligible students.
- Using traditional mail, email and a resource web site (Aeries Communication) to communicate with families.
- Provide reminders via written documentation, phone calls, text and/or email notification prior to all school-based parent involvement activities.



Please sign, detach and return to school with your child.

ACKNOWLEDGEMENT OF RECEIPT TITLE 1 PARENT & FAMILY ENGAGEMENT POLICY

I, \_\_\_\_\_, acknowledge that I have received a  
(print name of parent)  
copy of the Siskiyou Avenue School Title 1 Parent & Family Engagement Policy and that I have reviewed the  
contents with my child, where appropriate. **This signed form must be returned to the school.**

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Teacher